

FYZABAD ANGLICAN SECONDARY SCHOOL

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Principal (Ag): Ms. Natalie O'Connor

6th September, 2021

Dear Parents/Guardians,

Welcome to the new academic school year 2021-2022 Term 1.

This term we continue to meet our challenges head on in the midst of a Global Pandemic. Our normal physical classroom will continue to be virtual classrooms. Students will be engaged in online learning and students who have challenges with accessing devices and internet may access prepared notes every week at the school.

Teachers are currently engaged in planning and preparation for the new term. The online classes are set to commence on Monday 06th September 2021. We will begin our day with a school mass followed by an orientation session with Form teachers. Links to these sessions will be posted on the school's website fass.edu.tt.

Online classes will be conducted using Microsoft Teams, Google Classroom, Zoom, and similar platforms.

In preparation for the new term please inform your child's form teacher whether you require the school to prepare packages of assignments. Parents and Guardians who will be collecting assignments at the school must inform us either by calling the school or through email between 9:00 am -1:30 pm. The student's name and class must be communicated to the school as well as the date and time of proposed collection of packages.

Online assignments will be completed and submitted online OR written assignments will be submitted when collecting packages, the following week. Marks will be awarded through continuous assignments given during the term and once physical classes resume we will have in person end of term. These marks will be recorded as End of Term marks for Term 1 on students' permanent school records.

There will be four (4) online periods per day with a break between each session. The school day commences at 8:10 am and ends at 2:30 pm. Students are expected to conform to expected standards of good behaviour during online classes. The students' timetable will be posted on the school's website.

Students who will be accessing printed notes are asked to structure their day to conform to these guidelines. Parental support is key to ensure that your child comply with these guidelines.

Attendance to classes and submission of assignments is mandatory. Online attendance will be recorded for each session. Parents will be contacted to account for absences by Form teachers, Deans or the school's Guidance Officer if their child is not attending classes online or collecting assignments at the school.

Our Guidance Officer will engage students online on a Form level to discuss issues that are pertinent to students. She will also have scheduled sessions with students of Forms 1-3 and is available to all students for assistance with Academic, Career and Personal/Social Development online.

We understand that the closure of schools presents a daunting challenge for both students and parents/guardians, yet we seek your cooperation, to make this term a productive and fruitful academic experience for our students.

Let's continue to pray as we work together to keep our students safe, healthy and engaged in their learning.

Yours in Education

Natalie M. Chatoo

Ms. Natalie M. Chatoo

Principal Ag. (Secondary)